

## **Combined Platform FAQs**

DMBINED SOURCE



Our Combined Platform is unlike any other mortgage sourcing software in so far as it sources against lender specific criteria. However you are free to enter as much or as little client data as you wish, bearing in mind the more data you enter the more accurate the source results will be. To find an answer to any of the subjects listed below simply click on the hyperlink.

How do I quick browse in order to get a best buys table?

How do I source a mortgage for a New Build Property?

How do I source a mortgage for someone with adverse credit history?

Can I source by Post Code?

How do I source HTB1?

How do I source HTB2?

How do I source Shared Equity?

How do I source Shared Ownership?

BTL Sourcing – What is Landlord Status?

Can I set my broker fees so that they auto complete in the KFI?

How do I amend True Cost?

How do I amend loan details after I have sourced a mortgage?

How do I create an evidence of research document?

How do I create a KFI?

How do I view product criteria?

How do I add fees to the mortgage?

How do I view my sourcing history?

How do I source LIBOR Tracker Mortgages

How do I source Ex-Pats



## How do I quick browse in order to get a best buys table?

To create a best buys table simply create a source for whichever mortgage type you require and then click on the Source Mortgages button. Leave all the criteria fields empty and MortgageSource will return a product list sorted by interest rate.

		- E. 🗇	Got a problem	n? Contact us on helpdesk@twenty7tec.com or via our contact form.	≡७
<ul><li>Home</li><li>Q Search</li></ul>		Mortgage Sourcing			
<ul> <li>Sourcing History</li> <li>Clients</li> </ul>	=	1 Mortgage Requirements	tails		~
<ul> <li>My Account</li> <li>Administration</li> </ul>	•	Mortgage Requirements	Standard	-	
		Loan Purpose Purchase Price	Purchase £   200000	•	
		Loan Amount Loan to Value (%)	£   100000 50.00		
		Loan Term Payment Method	25 Years Repayment	•	
				Search Mort	tgages

#### Back to Top

### How do I source a mortgage for a New Build Property?

Mortgage Source uses the age of the property to determine whether a lender will categorise the property as a new build. By completing the Property Age fields you will be able to accurately source mortgages for New Build properties. Note that if the property is say 4 months old but has not been lived in in order to source correctly enter the age of the property as 1 month.

	Got a problem? Contact us on helpdesk@twenty7tec.com or via our contact	form. 🔳 Ů
Home Q Search	Q Sourcing	
Sourcing History	m Mortgage Requirements 🔒 Client Details	
Clients	Property Details	^
G	Property Location 👻	
	Property Post Code Use Client Address Postcode	
	Property Type -	
	Property Tenure -	
	Construction of Walls	
	Construction of Roof	
	Property Age yrs mths	
	Is Property Ex-Local Authority 💛 Yes 🕖 No	
	Searc	h Mortgages



## How do I source a mortgage for someone with adverse credit history?

Within MortgageSource we have built a page for you to record all your client's credit history and we can source against this. If your client has a number of CCJs, defaults etc then use the Credit History data input fields on the Client Criteria page in order to produce the most accurate results.

There are lenders however who make an assessment based on credit scoring and in this instance they do not provide specific criteria for us to source against. If you have a client who has a small satisfied CCJ you may want to view all lenders that may consider this and check their criteria. To do this simply source in the normal way and select the CCJs Acceptable filter from the Situations menu. From the source results screen select a lender's Product Criteria by clicking on the lenders name. Their product criteria will be displayed. Go to the Credit Detail section and you will then be able to make an informed decision as to whether to submit the case for a DIP.

	<b>ge</b> Ce			Got a problem? Contact us on helpdesk@twent	y7tec.com or via our contact form.
<ul> <li>Home</li> <li>Search</li> <li>Sourcing History</li> </ul>		I Mortgage Results		Q £ Sourcing Criteria True Cost Details	Mortgage Requirements Price / Value: £249000 Loan Amount: £122010 Term: 25 yrs
Clients		Mortgage Results Filters			
Administration	3	Products  Fixed  Fixed  Tracker  Variable  Capped  Libor Linked  Stepped	Product Period All 1 Year 2 Years 3 Years 4 Years 5+ Years Term Cuttorn	Preferences  Free Legals  Free Lender Fees Free Valuation Fees Cashback Portable Guarantor Acceptable Offset Mortgage Cuerpayments Allowed	Situations          CCJs Acceptable         Arrears Acceptable         Bankruptcy Acceptable         Defaults Acceptable         IVAs Acceptable         Maximum Total Fees         £

Credit Detail	^		
Arrears Maximum LTV	O 96		
Arrears Maximum	3 Months		
Arrears Not in Last	36 Months		
CCJ Maximum Amount	£ 200		
CCJ Maximum LTV	0 %		
CCJ Maximum Number	1		
CCJ Satisfied Since	36 Months		
Need more information? Contact Us!			

Arrears Maximum LTV – Indicates the maximum LTV that the lender will allow arrears. If set 0% the field is ignored in sourcing.

Arrears maximum – is the maximum number months of arrears a lender will allow. If set to 0 months then the field is ignored in sourcing.

*Arrears Not In Last* – states the previous months in which arrears are not permitted. If set to 0 months then the field is ignored in sourcing.

*CCJ Maximum amount* – this is the maximum amount that a lender will permit for CCJ. If set to £99,999 then assume lender will credit score and has not published specific rules for CCJs.

*CCJ Maximum LTV* – maximum LTV that a lender will allow CCJs for. If set to 0% then the field is ignored in sourcing.

*CCJ Maximum number* – maximum number of CCJs that a lender will allow. If set to 99 assume the lender will credit score and has not published specific rules for CCJs.

*CCJ Satisfied Since* – this is the minimum time that a CCJ has to have been satisfied for. If set to "0" then assume lender will credit score and has not published specific rules for CCJs.



## Can I source by Post Code?

MortgageSource allows you to source by post code. Some lenders have restrictions on certain post codes. For example they may lend in FA1 but not FA2. Where this is the case there is a note in Product Details. If you do not use a geographical area for sourcing then products for all UK areas will be returned.

Property Details				
Property Location	England 🗸			
Property Post Code	SP2 5TH			
	Use Client Address Postcode			

#### Back to Top

### How do I source HTB1?

HTB1 is the builder backed scheme. To source for HTB1 choose Shared Equity/Help to Buy from the Mortgage Type menu. In source results select Help to Buy.

	· 🖬 🗇	Got a problem? Contact us	on helpdesk@twenty7tec.com or via our contact form.
Home     Q Search      ■     Sourcing History	Mortgage Sourcing		
Clients B	ilit Mortgage Requirements 😩 Client Details 💣 Property Deta	ails	
<b>Q</b> <sup>o</sup> <sub>o</sub> My Account ■	Mortgage Requirements		^
Administration	Mortgage Type	Shared Equity / Help To Buy	
	Loan Purpose	Purchase -	
	Full Property Value	£ 200000	
	Loan Amount	£   100000	
	Loan to Value (%)	50.00	
	Share of Value Amount	£ 20000	
	Share of Value (%)	100.0d	
	Loan Term	25 Years •	
	Payment Method	Repayment •	
			Search Mortgages
Filters			^
Products	Product Period	Preferences	Situations
Fixed		Free Legals	CCJs Acceptable
<ul> <li>Discount</li> </ul>	🔵 1 Year	Free Lender Fees	Arrears Acceptable
✓ Tracker	🔵 2 Years	Free Valuation Fees	Bankruptcy Acceptable
Variable	🔿 3 Years	Cashback	Defaults Acceptable
	🔿 4 Years	Portable	IVAs Acceptable
<ul> <li>Capped</li> <li>Liber Linked</li> </ul>	5+ Years	Guarantor Acceptable	
		Offset Mortgage	Maximum Total Fees
<ul> <li>Stepped</li> </ul>			L
Show Direct Proc	ducts	No Higher Londing Charge	
Help To Buy (HTE	3)	Charge	
HTB - Shared Equ	lity		
HTB - Mortgage		ERC Payable After Initial	
Guarantee		Period	



## How do I source HTB2?

HTB2 is the government backed Mortgage Guarantee Scheme. To source a mortgage simply follow the same procedures for sourcing <u>HTB1</u> and in the filters select HTB – Mortgage Guarantee.

#### Back to Top

## How do I source Shared Equity?

The Shared Equity Scheme is where the client deposits a minimum of 5% and the Government provides an equity share for 20%. Follow the same procedures as <u>HTB1</u> and select HTB – Shared Equity from the filters menu. Additionally the Mortgage Criteria page should resemble the example below.

	•	es 🏪 🧇		Got a problem? Contact us	on helpdesk@twenty7tec.com or via our contact form.	≡७
<ul> <li>Home</li> <li>Q Search</li> </ul>	æ	Mortgage Sourcing				
<ul> <li>Sourcing History</li> <li>Clients</li> </ul>	æ	Mortgage Requirements	y Detai	ils		
Op My Account	æ	Mortgage Requirements				^
Administration	•	Mortgage Typ	pe	Shared Equity / Help To Buy -		
	G	Loan Purpos	ose	Purchase •		
		Full Property Value	ue	£ 200000		
		Loan Amoun	int	£ 100000		
		Loan to Value (%	(%)	50.00		
		Share of Value Amoun	unt	£ 200000		
		Share of Value (%	(96)	100.0d	]	
		Loan Terr	rm	25 Years -		
		Payment Metho	od	Repayment -		
					Search Mort	gages



## How do I source Shared Ownership?

An example of how to complete the Mortgage Requirements page is shown below for a 50% shared ownership mortgage.

The sourcing LTV is based on the Loan required against the Applicants Share of Value Amount which should be the value of their share of the full property valuation.

in Mortgage Requirements	👗 Client Details 🛛 💣 Property Deta	ails			
Mortgage Requirements					^
	Mortgage Type Loan Purpose Full Property Value Loan Amount Loan to Value (%) Share of Value Amount Share of Value (%) Loan Term	Shared Ownership           Purchase           £           200000           £           100000           50.00           £           100.00	Years	•	
	Payment Method	Repayment		•	
Shared Ownership Details					~
					Search Mortgages

The shared ownership section should be completed for compliance purposes but the details are not currently used for sourcing.

Back to Top

## BTL Sourcing – What is Landlord Status?

When sourcing BTL products some lenders will only lend to experienced landlords. To source accurately you will need to select one of the Landlord Status options from the drop down menu. Reference to existing property means residential property.

		Got a problem? Contact us on helpdesk@twenty7tec.com or via our contact form.	≡ ს
Home Q Search	<b>Q</b> Sourcing		
Sourcing History	m Mortgage Requirements	mortgageanalysis 💣 Property Details	
🐮 Clients 🛛 🖽	Mortgage Requirements		~
🕸 My Account 🗉	Buy To Let Details		^
	Expected Rental Income Per Month Number of Properties Owned Excluding Own Residence Total Borrowing on Properties Excluding Own Residence Number of Tenants 2 Tenant Status	2 1000 3 36000 2 1012 AST	
	Landlord Status E Is it a House of Multiple Occupancy (HMO) Corporate Let Limited Company Limited Company SPV	(migle KS1	tgages



## Can I set my broker fees so that they auto complete in the KFI?

In order to set your broker fees go to My Account > Details and scroll down to Broker Fees.

ł	😫 Clients 🗉		Broker Fees	
¢	My Account	Ð		
	- 💄 Details		Fee Charged on Completion	£ 500.00
-	- 🔒 Change Password		Fee Charged on Application	£ 0.00

You can also amend and add fees when you produce a KFI. When finished ensure you click on the **Update User** button on the bottom of the page.

#### Back to Top

## How do I amend True Cost?

MortgageSource is unique in so far as when you source, lender fees that can be added to the loan are done so automatically. If you do not want to source with fees added then all you need to do is to click on the True Cost Details icon and amend the fee options accordingly to your preference.

Mortgage Results



Clicking on the True Cost Details displays the window below so that you can edit your choice for fee options.

£ True Cost Details	×
<ul> <li>Calculate Over Initial Period</li> <li>Calculate Over Number of Months</li> <li>Add Fees Payable To True Cost Total</li> <li>Add Fees To Loan Where Allowable</li> <li>Deduct Cashback</li> <li>Deduct Refunded Fees</li> </ul>	
	Cancel Update True Cost Details



## How do I amend loan details after I have sourced a mortgage?

In order to amend loan details click on the Mortgage Requirements icon and you will be provided with the editing tool that enables you to amend Purchase Price, Loan Amount and Term.

Mortgage Results	
m Mortgage Requirements	×
	· · · · · · · · · · · · · · · · · · ·
Purchase Price / Property Value	£ 200000
Loan Amount	£ 95000
Loan Term	25
	Cancel Update Mortgage Requirements

#### Back to Top

### How do I create an Evidence of Research Document and KFI?

When you go to Source Results click on the product that you want to recommend to your client.





On the top right hand side of the Product Details page you can produce an Evidence of Research Document and a KFI by simply clicking on the relevant icon.

#### Back to Top

#### How do I view product criteria?

From the Source Results Screen click on the product that you want details of. Please note that you can also access the lender's criteria website and affordability calculator pages by clicking on the links provided.

			💺 🐳		Got a problem? Contact us on helpdesk@twenty7tec.com or via our contact form. 📃 😃				
倄 Home			Des duet Detaile						
Q	Q Search ⊕		Product Details		Sourcing Criteria Results	Stress Test Chart Generate EoR Generate KFI			
-	Mortgage Source		Royal Bank Of Scotland - Inter	mediary BTL 2 Year Tracker £1995 Fee Purchas	e	Document Document			
ŀ	<ul> <li>Loan Source</li> <li>Combined Source</li> </ul>		Product Details			^			
-			Lender Product Reference	TR0200	Initial Pay Rate	2.74 %			
5	Sourcing History		Lender Name	Royal Bank Of Scotland	Initial Rate Period	30 Months			
			Lender Code	RBS	Initial Monthly Payment	£ 347.06			
	Clients	•	Lender Telehone Number	<b>%</b> 0800 056 0567	Initial Monthly Payment Including	£ 347.06			
03	🕼 My Account 🖂		Lender Web Address	Http://personal.rbs.co.uk/personal/mortgages.html	ees				
	Administration	n e	E	Lender Criteria URL	Http://personal.rbs.co.uk/personal/mortgages.html	hitial Monthly Payment Interest Only	£ 347.06		
			Affordability Calculator	Http://www.rbs.co.uk/personal/mortgages/g2/how-mu	loan Required Including Fees	£ 150000.00			
			Froduce Code	00	Ionthly Payment After Initial Period	£ 506.65			
			Product Name	Intermediary BTL 2 Year Tracker £1995 Fee Purchase	Monthly Payment After Initial Period Interest Only	£ 506.65			
			Mortgage Class	Tracker	Total Interest Payable	£ 147869.75			
			Self Build	No	True Cost	£ 147869.75			



## How do I view my sourcing history?

You can access your sourcing history from the side bar menu. You can also access it from the Clients menu where you will also be able to view client details and any EoR and KFIs you created.

		Gat a problem? Contact us on helpdesk@twenty?tec.com or via our contact form. 📃 也							
Home Q Search	3 Sourcing History						Q New Sea	rch	
Sourcing History									
🐮 Clients 🛛	Sourcing History								- 2
🔅 My Account								10 🔻	
Administration	B 🗎 Last Updated 👻	🛎 Client 🕓 Search Type	Mortgage Reason	Mortgage Type	£ Purchase Price / Value	🗇 £ Loan Amount	Term 🔿		
(	24/04/2015 08:45:07	Mortgage	Purchase	Buy To Let	£200000	£150000	25 years	4	ß
	23/04/2015 14:33:23	Mortgage	Purchase	Let To Buy	£200000	£150000	25 years	4	6
	23/04/2015 14:22:35	Mortgage	Remortgage	Let To Buy	£200000	£150000	25 years	4	Ø
	22/04/2015 11:43:34	Mortgage	Purchase	Standard	£200000	£100000	15 years	4	Ø
	21/04/2015 09:12:54	Loan	Remortgage	Bridging	£200000	£50000	6 years	4	Ø
	21/04/2015 08:54:59	Combined	Remortgage	Standard	£200000	£120000	23 years	2	Ø
	20/04/2015 20:30:18	Loan	Remortgage	Bridging				2	Ø
	20/04/2015 20:29:44	Mortgage	Purchase	Let To Buy	£200000	£150000	25 years	4	8
	16/04/2015 09:15:45	Combined	Remortgage	Standard	£200000	£120000	25 years	4	6
	16/04/2015 09:10:14	Mortgage	Purchase	Standard	£200000	£150000	25 years	4	Ø
	Showing 1 to 10 of 70	searches				Previous 1 2 3	4 5 6	7 N	ext

2

Back to Top

## How do I source LIBOR Tracker Mortgages?

From the Source Results Screen, go to filters and select Tracker and LIBOR from the Mortgage Products Filter.

Mortgage Results	
Mortgage Products	
Products  Fixed  Discount  Tracker  Variable  Capped  Liber Linked	Product Period  All  1 Year  2 Years  4 Years  5+ Years
Show Direct Products	C Term



## How does the ERC sorting work?

The ERC's that start with a number come out first as this is the way the engine sorts by numeric then alphabetic. The first time you click to sort by ERC it will put the ERC in ascending order, so lowest number to highest and then alphabetic. If you click it again it then sorts it in reverse so you will see the No ERC products at the top.

	Filters 🗸							
True Cost	ERC 🔺	<sup>Total Fees</sup> ି	Cashback ः	APR 0	Max LTV े	Fees	Pin	
£185759.38	1 year	£4510.00	£500.00	5.10%	75%	£	Ŧ	
£188906.26	1 year	£1535.00	£0.00	5.20%	75%	£	Ŧ	
£205115.50	1 year	£3784.00	£0.00	5.80%	75%	£	Ŧ	
£206951.50	1 year	£3784.00	£0.00	5.90%	80%	£	Ŧ	
£174389.27	10 years	£2255.00	£0.00	4.80%	75%	£	Ŧ	
£174589.27	10 years	£2550.00	£95.00	4.80%	75%	£	Ŧ	
						Filte	ers 🗸	
True Cost ः	ERC 👻	Total Fees ः	Cashback o	APR o	Max o	Fees	Pin	
£197970.0E					LTV			
E102027.05	None	£1999.00	£0.00	4.80%	LTV 75%	£	Ŧ	
£205147.85	None None	E1999.00 E1664.00	£0.00 £0.00	4.80% 5.20%	<b>LTV</b> 75% 75%	£	¥ ¥	
£205147.85 £235241.80	None None	E1999.00 E1664.00 E529.00	£0.00 £0.00 £0.00	4.80% 5.20% 6.00%	75% 75% 75%	£ £	¥ ¥	
£205147.85 £235241.80 £232613.30	None None None None	E1999.00 E1664.00 E529.00 E529.00	£0.00 £0.00 £0.00 £0.00	4.80% 5.20% 6.00% 5.90%	LTV 75% 75% 75% 75% 75%	£ £ £	T T T	
£205147.85 £235241.80 £232613.30 £198284.75	None None None None None None	E1999.00 E1664.00 E529.00 E529.00 E529.00	£0.00 £0.00 £0.00 £0.00 £0.00	4.80% 5.20% 6.00% 5.90% 5.40%	75% 75% 75% 75% 75%	£ £ £ £	* * * *	
£205147.85 £235241.80 £232613.30 £198284.75 £147952.03	None None None None None None None None	E1999.00 E1664.00 E529.00 E529.00 E1850.00 E2132.00	£0.00 £0.00 £0.00 £0.00 £0.00 £0.00	4.80% 5.20% 6.00% 5.90% 5.40% 4.10%	ITV           75%           75%           75%           75%           75%           75%           75%           75%	£ £ £ £ £	* * * * *	

#### Back to Top

### How do I source for Ex-Pats

In the client details tab go to Nationality and select Ex-Patriate from the drop down menu.

mortgage Requirements	🐣 Client Details	Property Details					
Applicant #1 Applicant	#2						
Applicant Details							^
Title	Mr •			Date of Birth	12/12/1980		
First Name	Peter			Gender	Male	•	
Middle Name				Marital Status	Married	•	
Last Name	Jones			Nationality		-	
Applicant Type	First Time Buyer 🗸		•	Retirement Age	British	^	
Dependants				Criminal Convictions?	EU Citizen Non-EU Citizen Ex-Patriate		

#### Back to Top

END OF DOCUMENT